

WESTWOOD ORCHESTRA BOOSTER CLUB

Board Meeting

Thursday, December 5, 2019

Westwood High School Orchestra Hall

Call to order:

The board meeting for the Westwood Orchestra Booster Club was called to order by Secretary Cheryl Dragel at 6:36 pm. A quorum was present, and the meeting, having been duly convened, was ready to proceed with business.

In Attendance

Joshua Thompson - Orchestra Director

Tomoko Yamamoto - Treasurer

Cheryl Dragel - Secretary

Checking Account Balance

As of November 30, 2019, the balance for Westwood Orchestra Booster Club's Chase Bank checking account was \$19,137.93.

October Meeting Minutes

- **MOTION:** That we approve the minutes from the 10/10/2019 meeting as presented.
 - Motion made by Cheryl Dragel
 - Motion seconded by Tomoko Yamamoto
 - The Board unanimously approves, so the motion carries.

Old Business

- 37 students have not paid yearly orchestra fees yet.
 - Four of the 37 students qualify for "reduced lunch," so the actual number is 33.
 - Mr. Thompson will follow up with the families in January 2020 after the break.

Treasurer Report - Tomoko Yamamoto

- Tomoko presented the Reconciliation Report dated 10/31/2019 and the Treasurer's Report covering 7/1/2019 to 6/30/2020.

Director Report - Mr. Thompson

- The bill from the Midwest Clinic concert program designer was \$600.
 - Mr. Thompson showed us the program on his laptop, and it looked fantastic.
 - The programs will be distributed at the Midwest Clinic concert in Chicago and at the Midwest Clinic Sendoff Concert at RRISD Performing Arts Center.

- **UNANTICIPATED EXPENSE - Airport bus transportation**
 - On December 2, Dr. Acosta told Mr. Thompson that Round Rock ISD's transportation department cancelled previously arranged buses to take students, faculty, and chaperones to the airport on the morning of December 18 for the Midwest Clinic trip.
 - The stated reason was that the airport trip would interfere with district coverage of normal morning bus routes.
 - Perform America (Midwest Clinic trip tour company) was able to arrange charter buses to take the group to the airport at a cost of \$1,500.
 - The band's booster club said they will cover \$500, and Dr. Acosta said the school will cover another \$500.
 - Mr. Thompson asked the orchestra booster club to cover the final \$500.
 - Mr. Thompson suggested that WOBC consider writing to Round Rock ISD's Board of Trustees to make them aware of this transportation department cancellation (and the time the transportation department cancelled on Westwood's band just two days before an event).
 - Cheryl Dragel agreed to write a letter about the issue of cancelled transportation for WOBC officers to email to the Board of Trustees.

- **MOTION:** That we approve the Booster Club's contribution of \$500 to cover 1/3 of the unanticipated expense of \$1,500 for charter buses to transport students, faculty, and chaperones to the airport on the morning of December 18 for the Midwest Clinic trip.
 - **Motion made by Cheryl Dragel**
 - **Motion seconded by Tomoko Yamamoto**
 - The Board unanimously approves, so the motion carries.

New Business

- Future sales of remaining orchestra tee shirts
 - Discussed issue briefly and decided to table it for a future meeting, due to light attendance at the December 5 meeting and because Mr. Thompson did not want shirts sold at the Midwest Clinic Clinic Sendoff Concert.

- How should we handle gifts cards, etc., donated to Midwest Clinic Fundraiser?
 - There are five \$5 gift cards from Thundercloud Subs and one annual membership to the Austin Aquarium.
 - **IDEA** - Give out Thundercloud Subs gift cards as door prizes at future student social events.
 - **TABLE FOR FUTURE MEETING** - What to do with the Austin Aquarium membership.
 - We need to research how much an annual aquarium membership is worth and discuss what to do with it at a future meeting.

A motion to adjourn was made by Cheryl Dragel and seconded by Tomoko Yamamoto. There being no further business, the meeting was adjourned at 7:30 pm.

Recorded and submitted by Cheryl Dragel, Secretary, on January 5, 2020.

Cheryl Dragel Date: 1/8/2020
(Signature)

Approved by Executive Board Reviewer Debbie Hoch (Print Name)

Debbie Hoch Date: 1/8/2020
(Signature)

Approved by the Board at the 8 January 2020 meeting
(Date)